

# LEADERSHIP PUBLIC SCHOOLS, INC.

## Regular Meeting of the Board of Trustees

Wednesday July 25, 2007  
4:00 – 8:00 PM

Will take place at: *LPS Home Office, 22<sup>nd</sup> and Mission, 9<sup>th</sup> Floor*

## A G E N D A

### ROLES

*Facilitator: Scott Pearson*

*Recorder: TBD*

*Timekeeper: Deborah Stipek*

*Process Checker: Dick Cohn*

Board Members	
<b>Officers:</b>	
Mark Kushner, CEO	Scott Pearson, Chair
Judy Wade, Vice Chair	Sandy Dean, Treasurer
Laura Fisher, Secretary	Richard Cohn, At Large
Joanne Weiss, At Large	Heather Hiles, At Large
<b>Members:</b>	
Anthony Alvarado	JR Matthews
Helen Bellamy, Parent	Hakeem Oladanjoye, Student
Guadalupe Valdés	Jack Selby
Jeffrey Faucette	Deborah Stipek
Sheryl Sandberg	Rich Stowell, Teacher

Item	Objective	Process	Person Leading	Documents	Clock Time	Time
Orientation for new Board Members	To familiarize the new Board members with LPS and the LPS Board	Presentation	Scott	Board of Trustees Binder	3:00-4:00	60 min
<b>4:00 PM Start of Formal Board Meeting (please be on time)</b>						
Welcome, Agenda Check, Celebrations and Public Hearing	Introductions Confirm agenda and roles Conduct Celebrations Also, any member of the public wishing to address the board on an item not on the agenda may do so now	Discussion and Agreement Whip	Facilitator Led	None	4:00-4:20	20 min

Consent Calendar	Approve minutes from April 18, 2007 & May 1, 2007 meetings  Approve election of officers and committee assignments and roles  Resolutions	Vote without discussion  (Any board member may request that an item be removed from the consent calendar for further discussion)	Scott  Jonathan	1/24/07 Minutes  5/1/07 Minutes  Committee Assignments and Officers  Package of resolutions and one-page documents describing the resolutions	4:20 – 4:25	5 min
Nomination of Henrik Jones to join the Board	Discuss and Vote	Scott Present, discussion, vote	Scott	Bio	4:25-4:30	5 min
Board Chair Report	Presentation	Presentation	Scott	Committee Goals	4:20 – 4:35	15 min
CEO Report	Report on highlights from last year, key areas for coming year, areas of CEO focus. Share LPS organization-wide goals.	Presentation followed by questions	Mark	CEO report; Draft LPS Goals; Financial Dashboard; Benchmark Data Summary.	4:35 – 5:20	45 min
Best Practices at Charters	Presentation from NSVF on Best Practices for Charter Schools, on comparing LPS with other Charters  This will be followed by a discussion of what areas should be a strategic focus for the board and organization.	Presentation	New Schools	(New Schools to Provide)	5:20 – 6:40	80 min
Break	Dinner will be served				6:40 – 7:00	20 minutes
School Support Teams	To create support teams for all the LPS school sites	Break into small groups. Discuss how teams can support schools, as well as reflect on how the issues discussed previously related to each specific school	Mark	None	7:00 - 7:40	40 minutes

Report out of School Support Teams	Each team reports for 2 minutes	Report out	Mark	None	7:40 – 7:50	0 min
Committee Reports	Each committee report for 2 minutes on its goals for the coming year	Presentation	Committee Chairs	None	7:50 – 8:00	2 min
Process Check	To continually reflect and improve meetings	Process checker report “Plus/Delta” Chart	Process Checker	None	8:00 – 8:05	5 min

# LEADERSHIP PUBLIC SCHOOLS

## MEETING NORMS

### 1. Be considerate of others

- a. Listen to and consider the opinions of others (seek to understand before seeking to be understood)
- b. Be on time, present and engaged.
- c. Assume good intentions and check assumptions.
- d. Turn off/mute electronics

### 2. Be prepared

#### For Presenters

- a. Submit agenda items 36 hours or more in advance; include desired meeting outcome
- b. When possible, prepare a short written report on your topic distributed in advance to allow meeting to focus on discussion and action items
- c. Facilitator should check in with person responsible for meeting in advance to see if there are any special issues or concerns.

#### For All Attendees

- d. Read all materials in advance

### 3. Be responsible and action-oriented

- a. Tie up loose ends at the end of a discussion when possible
- b. Summarize to-dos in meeting minutes
- c. Do what you committed to do

### 4. Practice effective time management

- a. Monitor airtime
- b. Facilitator should help group manage and negotiate time issues
- c. Be flexible and accept with grace if your item gets squeezed

### 5. Practice the Leadership processes, roles, and protocols

### 6. It is ok to take care of personal needs