

LEADERSHIP PUBLIC SCHOOLS, INC.

Regular Meeting of the Board of Trustees

Wednesday January 24th, 2007

4:00 – 8:00 PM

Will take place at:

LPS Hayward
28000 Calaroga Ave
Hayward, CA 94545

A G E N D A

ROLES

Facilitator: Scott Pearson

Recorder: TBD

Timekeeper: Jeffrey Faucette

Process Checker: Kandle Fraser

Board Members

Officers:

Mark Kushner, CEO
Judy Wade, Vice Chair
Laura Fisher, Secretary
Joanne Weiss, At Large

Scott Pearson, Chair
Sheryl Sandberg, Treasurer
Richard Cohn, At Large

Members:

Helen Bellamy, Parent
Jeffrey Faucette
Beth Hollenberg
Deborah Stipek
Xochilt Ramos-Lira, Student

Sandy Dean
Kandle Fraser, Teacher
Joan Lonergan
Guadalupe Valdés

Members-Elect:

Trinidad Pizano, Student Rich Stowell, Teacher

Non-Board Committee Members:

Kristin Richmond

Renuka Kher

Item	Objective	Process	Person Leading	Documents	Clock Time	Time
Tour (Optional)	To offer a tour of academic classes	Tour/Class Observation	Brian Greenberg	None	1:20 – 2:20	60 min
Break Time	---	---	---	---	2:20 – 2:30	10 min
Leadership Advisory Class Observation (Optional)	To observe a Leadership Advisory class	Observation	Brian Greenberg	None	2:30 - 3:30	60 min
Faculty Roundtable (Optional)	To have a roundtable with teachers and Board members	Discussion	Scott Pearson	None	3:30 – 4:00	30 min
4:00 PM Start of Formal Board Meeting (please be on time)						

Welcome, Agenda Check, Celebrations and Public Hearing	<p>Introductions</p> <p>Confirm agenda and roles</p> <p>Conduct Celebrations</p> <p>Also, any member of the public wishing to address the board on an item not on the agenda may do so now</p>	<p>Discussion and Agreement</p> <p>Whip</p>	Facilitator Led	None	4:00-4:15	15 min
Consent Calendar	<p>Approve minutes from November 4th, 2006 Board Retreat meeting</p> <p>CONAPP Part 2 Submission</p> <p>Delegate to the Operations Committee approval of 2007-8 salary schedules</p> <p>Delegate to the Executive Committee approval to expand by a grade level LPS San Jose, College Park, Campbell, and Hayward and to authorize hiring for 2007-8 for all schools</p>	<p>Vote without discussion</p> <p>(Any board member may request that an item be removed from the consent calendar for further discussion)</p>	Alex Terman	<p>11/4/06 Minutes</p> <p>Package of resolutions and one-page documents describing the resolutions</p>	4:15 – 4:20	5 min
Operations Committee: Discussion on Faculty Value Proposition & Facilities Update	<p>Faculty Value Proposition: Provide input to consultant's and internal work on faculty compensation, attraction to LPS and retention strategies</p> <p>Facilities Update:</p>	<p>Following brief presentation, group to brainstorm on key elements that attract and retain faculty</p> <p>Presentation followed by discussion.</p>	<p>Judy, Sandy, Alex, and Edie</p> <p>Judy, Sandy, Alex, and Soo Zee</p>	<ul style="list-style-type: none"> - Facilities update - Financial report - HR report - Facilities Strategy Background Documents 	4:20 – 5:20	60 min
Break	---	---	---	---	5:20 – 5:30	10 min
Education & Student Life Committee: Ed Plan Update	Ed Plan Update	Presentation followed by discussion	Mark	Ed Plan Chart	5:30 – 6:30	60 min

Break/ Begin dinner	Dinner during break and meeting time	---	---	---	6:30 – 6:45	15 min
Development & Communications Committee	Update	Presentation	Scott	Fundraising update	6:45 – 6:55	10 min
Committee on Trustees	Update	Presentation	Laura Fisher	None	6:55 – 7:05	10 min
CEO Report	Review information on the status of the organization and discuss issues of interest to board members	CEO reports followed by discussion	Mark	CEO Report and dashboard	7:05 - 7:45	40 min
Closed Session	Discuss possible Litigation	Discussion	Mark	None	7:45-7:55	10 min
Report out of Closed Session	To report the previously discussed item	Presentation	Scott	None	7:55 - 7:57	2 min
Process Check	To continually reflect and improve meetings	Process checker report "Plus/Delta" Chart	Process Checker	None	7:57-8:00	3 min

LEADERSHIP PUBLIC SCHOOLS

MEETING NORMS

1. Be considerate of others

- a. Listen to and consider the opinions of others (seek to understand before seeking to be understood)
- b. Be on time, present and engaged.
- c. Assume good intentions and check assumptions.
- d. Turn off/mute electronics

2. Be prepared

For Presenters

- a. Submit agenda items 36 hours or more in advance; include desired meeting outcome
- b. When possible, prepare a short written report on your topic distributed in advance to allow meeting to focus on discussion and action items
- c. Facilitator should check in with person responsible for meeting in advance to see if there are any special issues or concerns.

For All Attendees

- d. Read all materials in advance

3. Be responsible and action-oriented

- a. Tie up loose ends at the end of a discussion when possible
- b. Summarize to-dos in meeting minutes
- c. Do what you committed to do

4. Practice effective time management

- a. Monitor airtime
- b. Facilitator should help group manage and negotiate time issues
- c. Be flexible and accept with grace if your item gets squeezed

5. Practice the Leadership processes, roles, and protocols

6. It is ok to take care of personal needs