

LEADERSHIP PUBLIC SCHOOLS, INC.

Regular Meeting of the Board of Trustees

Wednesday April 18, 2007

4:00 – 8:00 PM

Will take place at:

LPS College Park
8601 McArthur Blvd., Bldg 100
Oakland, CA 94605

A G E N D A

ROLES

Facilitator: Scott Pearson

Recorder: Laura Fisher

Timekeeper: Beth Hollenberg

Process Checker: Rich Stowell

Board Members

Officers:

Mark Kushner, CEO
Judy Wade, Vice Chair
Laura Fisher, Secretary
Joanne Weiss, At Large

Scott Pearson, Chair
Sheryl Sandberg, Treasurer
Richard Cohn, At Large

Members:

Helen Bellamy, Parent
Jeffrey Faucette
Beth Hollenberg
Deborah Stipek
Heather Hiles

Sandy Dean
Kandle Fraser, Teacher
Joan Lonergan
Guadalupe Valdés

Members-Elect:

Trinidad Pizano, Student Rich Stowell, Teacher

Non-Board Committee Members:

Kristin Richmond

Renuka Kher

Item	Objective	Process	Person Leading	Documents	Clock Time	Time
Tour (Optional)	To offer a tour of academic classes	Tour/Class Observation	Andrew Gordon	None	1:00 – 2:50	110 min
Break Time	---	---	---	---	2:50 – 3:00	10 min
Faculty Roundtable (Optional)	To have a roundtable with teachers and Board members	Discussion	Scott Pearson	None	3:00 – 3:55	55 min
Break Time	---	---	---	---	3:55 – 4:00	5 min

4:00 PM Start of Formal Board Meeting (please be on time)

Welcome, Agenda Check, Celebrations and Public Hearing	<p>Introductions</p> <p>Confirm agenda and roles</p> <p>Conduct Celebrations</p> <p>Also, any member of the public wishing to address the board on an item not on the agenda may do so now</p>	<p>Discussion and Agreement</p> <p>Whip</p>	Facilitator Led	None	4:00-4:15	15 min
Consent Calendar	<p>Approve minutes from January 24, 2007 Board meeting</p> <p>Resolutions and Prop39 Offers</p>	<p>Vote without discussion (Any board member may request that an item be removed from the consent calendar for further discussion)</p>	Jonathan Faustine	<p>1/24/07 Minutes</p> <p>Package of resolutions and one-page documents describing the resolutions</p> <p>Prop39 documents available on our website *</p>	4:15 – 4:20	5 min
Roundtable discussion on attrition	<p>Roundtable with students, teachers, and parents, to understand causes and potential solutions to student attrition issues</p>	<p>Review of data followed by roundtable</p>	Marty to facilitate	<p>Document containing attrition analysis and names/schools/grades of students attending</p>	4:20 – 5:00	40 min
Committee on Trustees: New Board Members	<p>Vote on slate of board members for 2007 and vote to reappoint board members for second terms</p>	<p>Presentation followed by brief discussion and vote</p>	Laura	<p>Document containing bios of each new proposed member and current board roster showing term dates</p>	5:00 – 5:10	10 min
CEO and Principals Report	<p>Review information on the status of the organization and discuss issues of interest to board members</p>	<p>CEO reports followed by brief Principal reports and discussion</p>	Mark	<p>CEO Report and dashboards</p>	5:10 – 5:55	45 min
Development & Communications Committee	<p>Update</p>	<p>Presentation</p>	Ann	<p>Fundraising update</p>	5:55 – 6:00	5 min

Operations Committee Report	Update on budgeting, facilities, and HR Greenlighting to expand LPS Oakland, Hayward, Campbell, and San Jose	Presentation followed by discussion and vote	Alex, Jonathan and Sandy	<ul style="list-style-type: none"> - Operations update - Budget Process Overview - Greenlighting resolution and memo 	6:00 – 6:15	15 min
Dinner Break	---	---	---	---	6:15 - 6:25	10 min
Closed Session	Discuss possible Litigation Discuss personnel	Discussion	Mark	None	6:25 – 7:55	90 min
Report out of Closed Session	To report the previously discussed item	Presentation	Scott	None	7:55 - 7:57	2 min
Process Check	To continually reflect and improve meetings	Process checker report “Plus/Delta” Chart	Process Checker	None	7:57- 8:00	3 min

*** To access further documentation, please visit www.leadps.org/BoardDocs/2007-04-18.html**

LEADERSHIP PUBLIC SCHOOLS

MEETING NORMS

1. Be considerate of others

- a. Listen to and consider the opinions of others (seek to understand before seeking to be understood)
- b. Be on time, present and engaged.
- c. Assume good intentions and check assumptions.
- d. Turn off/mute electronics

2. Be prepared

For Presenters

- a. Submit agenda items 36 hours or more in advance; include desired meeting outcome
- b. When possible, prepare a short written report on your topic distributed in advance to allow meeting to focus on discussion and action items
- c. Facilitator should check in with person responsible for meeting in advance to see if there are any special issues or concerns.

For All Attendees

- d. Read all materials in advance

3. Be responsible and action-oriented

- a. Tie up loose ends at the end of a discussion when possible
- b. Summarize to-dos in meeting minutes
- c. Do what you committed to do

4. Practice effective time management

- a. Monitor airtime
- b. Facilitator should help group manage and negotiate time issues
- c. Be flexible and accept with grace if your item gets squeezed

5. Practice the Leadership processes, roles, and protocols

6. It is ok to take care of personal needs