Leadership Public Schools
Meeting Minutes
Executive Committee of the Board of Trustees
September 24, 2018

Present: Kelley Gulley, Christopher Whitmore, Sandra Becker, Dr. Louise Waters
Absent: Luis Chavez, Amy Slater
Guests: Chuck Bowes, David Schiffman, Brentt Brown, Soo Zee Park, Kate Levitt, Sophia Thomas

The meeting was called to order at 5:16. The agenda was confirmed and roles were assigned, with Kelley Gulley replacing Luis Chavez as facilitator.

The meeting was opened to public comment. No public comments were made so the meeting was closed for that purpose.

Consent Agenda

Moved: Louise Waters
Seconded: Christopher Whitmore
Approved: All
Against: None

The group then approved Resolution 2019-05 Semester 1 Field Trips
Moved: Sandra Becker
Seconded: Christopher Whitmore
Approved: All
Against: None

Facilities
Soo Zee Park gave an overview of facilities updates related to a potential new site in Hayward and both Hayward’s and Oakland’s Prop 51 applications. Members inquired into the nature of the Prop 51 loan and the repayment plan. Staff will look at projections and present different scenarios for Prop 51, but the first stage is conversations with Oakland Unified School District. Once there is District sign-off, Facilities and Executive Committees can move forward to determine if LPS wants to do the project.

Finance
Soo Zee Park reviewed the FY 2018 budget, which ended on a positive fiscal note. The group discussed some factors that resulted in higher revenues. Kelley Gulley asked
about a disaster recovery plan. LPS has a SIMS/NIMS approved plan but it is out of date, so will need to be updated in order to receive FEMA assistance in case of disaster. In addition, LPS will look into moving finance and accounting data to the cloud and have backups offsite. The Board recommended making a priority to update disaster recovery plan and getting finance/accounting backups into the cloud.

The Committee discussed how the allocation process works and approved Resolution 2018-06 End of FY2018 Allocations.

Moved: Sandra Becker
Seconded: Christopher Whitmore
Approved: All
Against: None

The Committee then discussed the FY2019 revised budget, which included some enrollment increases throughout the network and changes in Free and Reduced Lunch percentages at Hayward. Staff also updated the Committee on recent increases in health care and benefits costs, which greatly impacted the organization. Staff members were informed of and closely supported through the transition. The Board and Dr. Waters expressed their appreciation for Soo Zee Park and her attention to detail.

The Committee approved Resolution 2018-07 FY2019 Revised Budget
Moved: Sandra Becker
Seconded: Louise Waters
Approved: All
Against: None

**Process check**
All agreed the meeting ran smoothly and was kept on time.

**The meeting was adjourned at 6:22 pm.**

Respectfully submitted,
Kate Levitt
Recorder