Leadership Public Schools
Meeting of the Executive Committee of the Board of Trustees
September 5th, 2019

Present: Dr. Pat Saddler, Kelley Gulley, Sandra Becker, Amy Slater, Christopher Whitmore
Absent: None
Guests: Lynn Dantzker, Soo Zee Park, Kate Levitt, Graciela Ortiz

The meeting was called to order by Kelley Gulley at 6:00 pm. Quorum was confirmed. The agenda was confirmed and roles were assigned. The meeting was opened to public comment. No public comments were made so the meeting was closed for that purpose.

Consent Agenda
The Committee reviewed the Consent Agenda, including minutes from the May 30th, 2019 meeting and Resolution 2020-01, Signatories. Members of the committee agreed to remove Resolution 2020-01 from the Consent Agenda and recommended waiting to approve at the full Board meeting on September 16th, 2019. The group wanted more clarification on the monetary threshold at which the Board would approve MOUs and FUAs. In addition, Sandra Becker recommended checking with the auditor regarding internal control platforms around wire transfers, and whether there should be two staff members approving. Soo Zee Park will follow up with Sandra Becker to identify the best process for these changes.

The Committee moved to approve the minutes from the May 30th, 2019 meeting.
Moved: Christopher Whitmore
Seconded: Amy Slater
Approved: All
Opposed: None
Abstain/Recuse: None

Superintendent Update
Dr. Pat Saddler reviewed the political context, including new Assembly Bills and state-level measures that would affect charter schools in California: AB 1505, AB 1506, AB 1507, and SB 756.

She summarized priority areas moving forward: human resources, credentialing, and the teacher shortage. Also student services, college & career readiness, facilities and Prop 51, and compensation analysis and benefits adjustments. She is also focused on using data and ongoing consultation to support continuous improvement.

Announcements
Kate Levitt introduced Graciela Ortiz, Board assistant, and announced the coming transition over to BoardDocs.

Bylaws Update:
Lynn Dantzker led a review of the LPS Bylaws approved in January 2017, and the proposed revisions by the ad hoc Bylaws committee. Members of the committee shared comments and suggestions.

First, there was a request to review the document and ensure consistency around titles, including CEO/Superintendent and Board of Trustees. All agreed that staff should abstain from voting on matters related to personal interest and employment. This refers specifically to staff representatives, and Superintendent.

The group identified the following questions for legal counsel and/or further review by Full Board:

- Should the Superintendent be a Trustee/Director, as well? Unclear if this is standard practice.
- How should we define Quorum? Do we need to have fixed quorum or should we say floating quorum? One solution is to pass a Resolution that allows the Board to define # of members and quorum as needed, as opposed to fixing those numbers in the Bylaws. This would require language change/revision in Bylaws.
- Exec Committee needs to be more clearly defined. What is role? What are its powers? Does it have the authority to do everything, as is current practice? Recommendation by Amy Slater to be more specific about what EC does. All agreed that the full Board will establish by Resolution the responsibilities of the EC.
- Committees - be clear about the difference between Advisory and Ad Hoc. Might make sense to identify threshold at which committee shifts from Ad Hoc to Advisory. Who can be advisor if not a Trustee? What committees can they be on? I.e. is it ok for non-Trustee advisor to serve on Audit committee (which is not ad hoc)?
- For meetings, must we state in Bylaws that all meetings will be audio/video recorded and posted on the website?

Other questions included: what are “next steps” towards approval? What changes should we make to current Bylaws document before bringing to full Board on September 16th, 2019 or is this the version that the full Board will review? What is the timeline for moving to approval?

Finance Update
Soo Zee Park, Chief Business Officer, reviewed the budget. The committee agreed to table the conversation about the Louise Waters Leadership Fund and $120k in deferred revenue: Park and Sandra Becker will follow up on this.

The committee voted to defer approval of Resolution 2020-02, LPS Allocations, until the full Board meeting on September 16, 2019. Kelley Gulley specified that staff should add resolution to consent agenda, with language that the Executive Committee recommends for approval.

The Committee moved to closed session. Kelley Gulley reported out from closed session. No action was taken during closed session. After a brief process check, the meeting was adjourned at 7:30pm.

Respectfully submitted,
Kate Levitt & Graciela Ortiz
Recorders