Leadership Public Schools  
Meeting of the Executive Committee of the Board of Trustees  
November 12th, 2019

Present: Kelley Gulley, Sandra Becker, Amy Slater, Christopher Whitmore (remote)  
Absent: None  
Staff: Dr. Pat Saddler, Soo Zee Park, Kate Levitt

The meeting was called to order by Kelley Gulley at 5:01 pm. Quorum was confirmed. The agenda was confirmed and roles were assigned. The meeting was opened to public comment. No public comments were made so the meeting was closed for that purpose.

Consent Agenda
The Committee reviewed the Consent Agenda, including minutes from the September 5th, 2019 meeting.

The Committee moved to approve the minutes from the September 5th, 2019 meeting.  
Moved: Amy Slater  
Seconded: Sandra Becker  
Approved: All  
Opposed: None  
Abstain/Recuse: None

Finance Update  
Soo Zee Park, Chief Business Officer, shared the finance update and 1st interim reports. She reviewed some highlights and changes to the approved budget, including the impact of changes in Free and Reduced Lunch and unduplicated count student enrollment numbers. Park shared a Strengths Weaknesses Opportunities and Threats analysis of the current budget, which identified some compensation and staffing-related challenges. The group discussed Special Education and Non-Public School (NPS) placements, and the costs of providing those services. Park added that First Interim Reports for the three different schools may not all be ready by the December 5th full Board meeting, but the Board will be able to approve at subsequence meetings.

The group discussed Prop 51 planning funds and how to present that information in the budget documents. Sandra Becker, Treasurer, suggested pulling out Prop 51 funding and presenting it on a separate line for internal purposes and clarity. Park agreed this would be feasible in future reports.

Facilities and Prop 51  
Soo Zee Park confirmed that LPS received advance funding for pre-development of Prop 51 facilities improvements, including pro bono support from LISC. LPS also applied for $50k Spark grants for the Oakland and Hayward schools. LPS is putting together a Request For Proposals with LISC's support.
Sandra Becker inquired into the impact of state legislation and political context on charter renewals in Oakland, and the group discussed risks related to charter renewals and financial investments in facilities. Park suggested this could be a topic for the 2020 Board retreat.

**CSFC and LLC**
Sandra Becker shared an overview of CSFC and its history. The Committee discussed follow up items for the attorney, and how to structure the CSFC Board going forward. Park also clarified questions around the LLC and how it is reflected on financial updates and the balance sheet. The Committee agreed to further discuss the CSFC Board composition, reach out to current Board members, and find out if LPS Board members can serve as non-interested parties on the LLC Board. Lynn Dantzker, Sandra Becker, and Soo Zee Park planned to set up another call to make recommendation at full Board meeting on December 5th.

**Transfer of Leave**
Kelley Gulley reviewed the Transfer of Leave policy at LPS, as well as what is currently in the Ed code regarding portability of leave as it relates to charter schools, specifically Ed code 44979 and SB 123. Transfer of Leave could be a recruitment tool for people coming from district to charter. The topic will be taken up by the Human Resources work group and through the compensation study. The HR working group will work to improve multiple systems and support Dr. Saddler and LPS leadership. LPS has brought on a consultant, who is a retired Superintendent from Hayward, with experience in Berkeley and Oakland, to assess HR systems and help lead the Board working group.

**Governance**
The group discussed the process for nominating a Vice-Chair. Amy Slater suggested that it would be important to clarify if the Vice-Chair was presumed to move into the Chair role. Kelley Gulley agreed to reach out to the full Board and draft a Resolution for the December 5th meeting.

**Planning for future meetings**
The group reviewed a proposed agenda for the December 5th meeting. They suggested adding a conversation around HR and governance, with some informational updates and strategic questions. There was also a need for closed session for personnel items. Sandra Becker added she would like to share an update and discussion about political context.

After a brief process check, the meeting was adjourned at 6:20pm.

Respectfully submitted,
Kate Levitt
Recorder